MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF ROUNDUP HELD ON FEBRUARY 6, 2024 AT 7:00 P.M. IN THE CITY COUNCIL CHAMBERS AND ZOOM MEETING.

The meeting was called to order by Mayor Jones. Clerk/ Treasurer Lanter conducted roll call with council members, Adams, Vivirito, Erickson, Carlson, McCleary, Toombs, and Fisher present. Also, present were, Director Sibley and Assistant Clerk Mann. Attorney Brooks and Long were present via video.

*MOVED BY CARLSON SECONDED BY MCCLEARY TO APPROVE THE MINUTES OF THE JANUARY 16, 2023 MEETING. ALL IN FAVOR. MOTION CARRIED.*

*MOVED BY VIVIRITO SECONDED BY ERICKSON TO APPROVE THE AGENDA, ADDING, PARKS COMMITTEE, REFUSE BOARD, TRAINING FOR CLERKS AND COUNCIL, AND LIGHTS AT THE PARK. ALL IN FAVOR. MOTION CARRIED.*

**Public Comment:** **Theresa Doumitt, representing RCP (Roundup Community Partners)-**Will host an open house for the Kiosk on April 20th @ 9:45. Will also be a ribbon cutting for the Mural done by Greg Wilhelmi.

**Kim Erickson, representing Baseball-** Request use of fields and asking permission to hang banners and improve dugouts. Council is good with it.

**Law Enforcement: Undersheriff Bednar**-It’s been a busy three weeks. Issued 15 search warrants. Suspects identified and made two arrests concerning the golf course burglary. There are false rumors going around town about us releasing a suspect.

**Mayor Jones:**

* **Growth Policy Community Coffee-** Good turnout. Good questions and discussion about housing. Owners of business’ on Main complained about other buildings on Main St**.**
* **Housing Grant Plan-** Submitted.
* Going to Sidney the 27th for a conference.

**Attorney Brooks:**

* Should have Parking Ordinance ready by the end of the week. Needs to be noticed for Public Hearing.
* Trying to arrange a time to meet with Code Enforcement Supervisor with the City of Billings.
* Can help with land donations.
* Bruce and Mayor are welcome to attend the code enforcement meeting in Harlow.

**Unfinished Business;**

* **Green Oil Field Subdivision review: Mayor Jones-**North and South review is currently with the City/County Planning Board. Will come back to us for final review.
* **High Plains Architect preliminary plat for Central School:** Mayor Jones read an email from Jeremy Fadness. Will discuss more during Council discussion.
* **CIP Capital Improvement Plan:** Submitted.
* **Planning Grants/CIP/ Housing Grant:** Submitted.
* **Coal Board Grant:** Submitted.

**Report out from Council Committee meetings:**

* **Parks Committee: Toombs**-Met with Veterans Organizations. They are content with letter. We will let them know of any meeting we have concerning the War Memorial Park.
* **Park Lights: Vivirito-**Poles ordered were wrong ones. New ones are coming.
* **Refuse Board: Fisher-**As you know, we had to let go of a previous employee. New employee willstart the 13th. We requested a new dozer to use for burning from DES. Good chance of getting it. Dump hours are Monday through Saturday, 9-5.
* **Clerk School and Council Training: Fisher**- I encourage Council and both Clerks go to training. In case something happens to one of them, the other can perform their job. Next Clerk training is in May. Council good with it.
* **Central School Project: Fisher**- I don’t have a problem accepting the lot. The equipment needs replaced. **Carlson-** What good does it do the city? What is the advantage? **Mayor-** The Public Works isn’t happy about it; they don’t want another park to take care of.  **Vivirito-** It’s the only park on this side of town. **McCleary-** I agree with Rick. **Toombs-** What lot does the equipment sit on? Doesn’t make sense to accept lot 5. Will discuss more later.

**Director Sibley:** Everything’s going good.

*MOVED BY TOOMBS, SECONDED BY FISHER TO APPROVE RESOLUTION #1184. A RESOLUTION OF THE CITY/TOWN COUNCIL OF THE CITY/TOWN OF ROUNDUP, MONTANA, CALLING FOR AN ELECTION ON THE QUESTION OF CONDUCTING A LOCAL GOVERNMENT REVIEW AND ESTABLISHING A STUDY COMMISSION TO DO SO. ALL IN FAVOR. MOTION CARRIED.*

*No Public Comment.*

*MOVED BY TOOMBS, SECONDED BY VIVIRITO TO APPROVE AN EMPLOYEE PAY INCREASE OF 3.2%. ALL IN FAVOR. MOTION CARRIED.*

*No Public Comment.*

*MOVED BY TOOMBS, SECONDED BY MCCLEARY TO APPROVE EXTENDING OFFICE HOURS FOR COMPLIANCE OFFICER, ADDING TUESDAYS EIGHT TO NOON IN THE MONTHS OF MARCH AND OCTOBER. ALL IN FAVOR. MOTION CARRIED.*

***Public Comment: Carlson-****What is Bruce’s authority? Is it only on complaint basis? Does he drive around looking at property?* ***Mayor-*** *He drives around and takes complaints.* ***Mann-*** *He does not take anonymous complaints, which I feel is wrong, some are worried about retaliation from neighbors.* ***Carlson-*** *I get that. Council wants a review of job description.*

**Claims were read as follows:**

City Payroll $54,700.26 Midrivers #10820 $508.36

A&A Implement #10800 $84.80 Montana Rural Water#10821 $400.00

Adams Enterprises #10801 $666.64 Motor Power #10822 $1,054.37

American Welding #10802 $39.52 Municipal Emergency #10823 $108.93

Axilon Law #10803 $1,000.00 Northwest Pipe #10824 $849.03

Big Sky Linen #10804 $352.20 Northwestern Energy #10825 $14,110.31

Carlson, Rick #10805 $25.00 O’Reilly Auto Parts #10826 $184.85

Car Quest #10806 $1,165.80 Picchioni’s IGA #10827 $58.97

Culligan Water #10807 $54.00 Roundup Hardware #10828 $552.23

Electric Service #10808 $21.57 Roundup Record #10829 $63.00

Energy Labs #10809 $550.00 Toombs Gary #10830 $25.00

Erickson, Jeremy #10810 $50.00 United Post Office #10831 $320.00

Fisher, Floyd #10811 $50.00 USPO #10832 $1,500.00

George, Adams #10812 $50.00 USA Blue Book #10833 $364.66

Grainger #10813 $499.03 Utilities Underground #10834 $19.70

Great West Engin. #10814 $4284.50 Van Dykes #10835 $23.07

Local Government #10816 $55.00 Vivirito, James #10836 $50.00

McCleary’s Dist. #10517 $4,440.75 WWC Engineering #10837 $1,445.00

Mid-America #10817 $161.25 Local Government #10838 $1,700.00

*MOVED BY TOOMBS, SECONDED BY CARLSON TO APPROVE CLAIMS FOR THE PRECEDING MONTH AND DRAW WARRANTS ON THE TREASURY FOR THE SAME. ALL IN FAVOR. MOTION CARRIED*.

*No Public Comment.*

**Public Comment:** Theresa Doumitt gave a handout of other site plan for Central School. RCP is fundraising for new playground equipment.

**Toombs-** Do we have a new garbage truck coming? **Lon-** Yes, in June.

*MOVED BY ERICKSON SECONDED BY MCCLEARY TO ADJOURN THE MEETING. MOTION CARRIED.*

*THE MEETING ADJOURNED AT 7:49 P.M.*

APPROVED BY\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Sandra Jones- Mayor Tanya Lanter- Clerk Treasurer

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Cassandra Mann-Assistant Clerk