MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF ROUNDUP HELD ON MARCH 6, 2018 AT 7:02 p.m. CITY COUNCIL CHAMBERS.

 The meeting was called to order by Mayor Jones. Clerk/Treasurer Lanter conducted roll call with council members Liggett, Schladweiler, Weitzeil, Griffith III, Toombs and Fisher present. Also present were Director Sibley, Assistant Clerk Mann and Attorney Lundvall via phone. Picchioni and Perrella were absent.

 *Moved by Liggett, seconded by Griffith III to approve the minutes of the February 20, 2018 meeting after correction is made. (School Board voted for Randy Hafer to purchase the old Central School). All in favor. Motion carried.*

 *Moved by Toombs, seconded by Fisher to approve agenda. Adding Floyd Fisher and Justin Russell of the (DES)* Disaster Emergency Service. *All in favor. Motion carried.*

 Visitors, Gene and Delores Desjarlais of the Tree Board Committee would like to thank the city for the work on snow removal. Currently they are working on 1A of the grid. The committee planted 4 trees on highway 12 east and plan to plant 3 trees near the bleachers on the ball field, 2 on Main St. along with pruning 27 trees in the city park and along Main St. A grant from Signal Peak will pay for sprinklers for the trees along the soccer field. They received a total of $90,000 in grants. The Committee would like to approach the City/homeowners of Roundup with a cost share program to plant trees. Councilmember Toombs suggested they meet with Little League Baseball before planting trees on the ball field. The Mayor along with Gene and Delores Desjarlais will be present at the time the City of Roundup is presented the 2017 Urban Outstanding Urban Forestry Project Award on March 15th & 16th in Lewistown.

 Visitors, Mark and Maryann Petrie were informed by FEMA (Federal Emergency Management Agency) that their FEMA insurance would increase yearly. The Council was presented (by Maryann Petrie) a letter asking the city to be a sponsor for the Busy Bee in the FEMA buyout program. The Petrie’s are willing to pay part or full for the appraisal which would be done by Barta Appraisals. Justin Russell Deputy DES (Disaster Emergency Service) Coordinator added, the value of the structure will be based on size and square footage and at the end of the buyout program, the city would own the lot(s). There are 7 to 9 structures inside the city limits that the city could fully maintain or hand over to the county. The county is not interested in another mitigation plan. Maryann requested information on how appraisals work with FEMA. Justin suggested Mark and Maryann swing by the DES Office and speak to Floyd Fisher or himself. Mayor Jones said the Petrie’s are not in the buyout program so they have to go another route. Mr. Russell said he was told the Petrie’s didn’t submit their application on time. Mr. Petrie said DES kept putting him off. Councilmember Schladweiler said there are a few other’s that missed the deadline and we would have to help them if needed. DNRC (Department of Natural Resources and Conservation) would have to re-do floodplain. Floyd Fisher asked if the city would take on the grant writing or if the county should be asked. Mayor Jones said the county does not want to discuss another mitigation. Commissioner Berry called Mayor Jones asking if the city could help. Council will discuss the letter from Mark and Maryann Petrie at next council meeting.

 Copies of the Acquisition & Mitigation Policy adopted by Musselshell County was given to the City Council by Floyd Fisher.

 Public Comment-Troy Evans questioned if the mitigation properties will be off the tax roll and if the properties would be a burden for county or city to maintain. Mr. Russell said yes they will be forever off the tax roll, nothing will be built on the properties. There will be a public meeting to see what will be done with them. Mayor Jones would like the Infrastructure Committee to look at the mitigation policy that the county has in place and set a policy for future mitigation before the city decides if they will take on this project.

 Amy Angel is new member on the board of Snowy Mountain Development. Per Mayor Jones.

 Mayor Jones was told by Compliance Officer Bruce Hoiland that new owner of 224 7th Street West would like to put a 2400square foot storage building on the property. Council would need variance.

 Director Sibley or Maintenance Lead Glen Russell will attend the LEPC (Local Emergency Planning Committee) meeting held noon March 13th at the Ambulance Barn.

 Mayor Jones will attend the MLCT (Montana League of City and Towns): Will Meet March 27th – 30th in Polson.

 The Mayor will not be at the April 6th council meeting.

 City Attorney Lance Lundvall reports the Tangwall lawsuit may be coming to an end.

 Correspondence: Clerk/Treasurer Lanter received an email from Pool Manager Deanna Wolff. All but one lifeguards are returning for the season. This will be Deanna’s last year as Pool Manager. Councilmember Toombs thinks she should train someone to replace her.

 New Business: Closed regular meeting at 7:38pm per public hearing presented by Great West Engineering. Greg Lukasik of Great West Engineering presented a slide show which includes a funding strategy for Phase 5. PER (Preliminary Engineering Report) is required in order to apply for grant funding. Many valves are in-operable, hydrants need to be replaced and every block should have one. Right now water leaks are the biggest issue. Phase 4 should take care of most of them. $2,445,000 is the estimated cost for phase 5 with hopes of 68 percent grant funding. A copy of the PER (preliminary Engineering Report) is located at the city office along with a petition to support the water project. No public comment. The council is in favor or moving forward with the water replacement project. Close public meeting 8:09pm

 City/County Inter local agreement for Court Services- Mayor Jones is asking the Council to review the agreement between city and the county to supply an office and courtroom for the Justice Court. Mayor Jones feels the building is not adequate and is concerned about public and employee safety due to criminals entering daily. Judge Marsh told the mayor that 3 out of 4 Judges carry a weapon. City Attorney Lundvall stated that the court is for misdemeanors for the most part and feels the City Office is the least secure building and some discretion should be taken. A letter must be sent to the county by April 30 with a decision.

 Discussion on snow removal policy- Mayor Jones said the Department of Transportation does not have a policy. Mr. Larry Flynn from Helena said he could come up with a policy for Main Street if the City of Roundup wanted one. Councilmember Fisher said there are issues that need to be solved and a policy would be a good start.

 Council discussed the Community Foundation’s Office space within the City Office. Council is good with asking them to find other storage space. Mayor Jones will give them a call.

 Fire Council-Councilmember Fisher spoke with Chief Keith Salthe about reports that are to be submitted to the state and federal level every time a truck leaves the station in order to receive grants. It is not happening. Fisher spoke to several firemen and it has him concerned. Mayor Jones would like the Fire Department put on future agenda to discuss the matter.

Director Sibley signed the environmental review with CDBG (Community Development Block Grant) to release funds. Should be able to go to bids early April. Pot holes are showing up around town, residents will be notified in the local paper to be on the lookout for maintenance workers patching holes.

 *Moved by Toombs, seconded by Liggett to approve ordinance #470 to Amend rules and regulations related to past due accounts. All in favor. Motion carried.*

 *Moved by Toombs, seconded by Griffith III to approve Resolution #1084 amending the swimming pool rules and regulations to include swim lesson fees. All in favor. Motion carried.*

*Moved by Toombs, seconded by Fisher to approve resolution #1085 adopting the Downtown Master Plan. All in favor. Motion carried.*

*Councilmember Toombs asked if the Pioneer Café construction was run through the city office. Mayor Jones replied yes and a state inspector met with Compliance Officer Bruce Hoiland.*

*Moved by Toombs, seconded by Weitzeil to approve resolution #1086 adopting the Roundup Preservation Plan. All in favor. Motion carried.*

 CLAIMS FOR THE MONTH OF FEBRUARY were read as follows:

360 Office Solutions $ 921.95 MasterCard $1,439.12

A & A Implement $70.00 McCleary Dist. $5,165.25

AT & T $28.23 Mid-Rivers. $409.18

American Welding & Gas $26.63 Midland Implement $210.65 Big Sky Linen Supply $180.83 MT Dept. of Enviro $3,000.00

Big Sky Steel & Salvage $51.10 Municode $900.00

City Payroll $42,942.28 Musselshell Valley $92.75

 DPC Industries Inc. $40.00 Northwestern Energy $12,426.16

 Electric Service Shop $112.44 Northwest Pipe $418.68

 Energy Laboratories $522.00 O’Reilly Auto Parts $1,127.09

 Great West Engineering $29,233.30 Picchioni IGA $38.90

 Lundvall, Lance $550.00 Pitney Bowes $42.94

 RDO Equipment $268.32 Strom & Associates, PC $8,160.00

 Roundup Hardware $164.05 Terrell’s Office $78.00

 Roundup Record $372.00 Utilities Underground $9.10

 Rutts/Aqua System $16.50 Van Dykes Supermarket $8.79

 Schery Berthoud $52.21

  *Moved by Schladweiler, seconded by Toombs to approve the Claims as read and draw warrants on the treasury for the same. All in favor. Motion carried*.

 *Moved by Griffith III, seconded by Liggett to adjourn the meeting. Motion carried.*

*The meeting adjourned at 8:40 p.m.*

 Infrastructure Committee will meet Tuesday March 13th @ 2:00pm at the City Office to discuss water rate structure.

APPROVED BY\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Sandra Jones- Mayor Tanya Lanter- Clerk Treasurer

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 Cassandra Mann-Assistant Clerk