MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF ROUNDUP HELD ON June 19, 2018 AT 7:00 p.m. CITY COUNCIL CHAMBERS.

The meeting was called to order by Mayor Jones. Clerk/Treasurer Lanter conducted roll call with council members Liggett, Schladweiler, Weitzeil, Toombs and Fisher present. Also present were Director Sibley and Assistant Clerk Mann. Attorney Lundvall, Picchioni, Perrella, and Griffith III, were absent.

*Moved by Schladweiler, seconded by Weitzeil to approve the minutes of the June 5, 2018 after corrections are made on second page under Parks Committee, third paragraph, change to “requires” proof of Insurance. Fourth paragraph correct to Council suggests using blue tape. Fourth paragraph change to “requires” appropriate shoes. All in favor. Motion carried.*

*Moved by Liggett, seconded by Schladweiler to approve agenda. After adding Water Authority and Planning Board Committee. All in favor. Motion carried.*

**Visitors:** Theresa Doumitt of Roundup Community Partners requests the City’s support and discuss action steps for the Main Street Program. A resolution is needed to add the Downtown Master Plan and Historic Preservation Plan to the City’s growth policy. Please consider editing the Historic District through a resolution to include Central School, the old hospital, Museum and Community Center. It’s very important to history. Theresa is asking the city to consider a TIF (Tax Increment Financing) district, it’s a great tool to revitalize the downtown area. RCP (Roundup Community Partners) would like to host a community coffee with SMDC (Snowy Mountain Development Corporation) to inform the community on what a TIF district is. They would like support with submitting a grant application to support a streetscape design plan which would include historic street lights, sidewalk improvements, benches, promenade, etc. after the water main replacement is done. She asks for the council to support historic Central School repurposing project. RCP (Roundup Community Partners) is committed in supporting these action steps to keep the cost to the city minimal or at no cost. An Urban Renewal Plan is required before a TIF (Tax Increment Financing) can be created. Kathy Bailey will do a plan at no cost to the city. A handout was given to the Council.

Randy Hafer of High Plains Architect, updated the council on the Central School Project. He purchased the building for $100.00 with conditions that he had to meet. Three of them involve the city. 1) Ordinance says minimum dwelling unit of 700sq. ft.: He feels that is too big. He wants high quality not high end. Size needs to be smaller. (250 to 400sq. ft.) Smaller is very affordable for folks. 2) Reasonable parking: Diagonal parking, 8 to 15 units will provide for commercial parking during the day. 3) He would like to deed 4 2/3 lots to the city for a park. Keep the playground and basketball courts. Build a shade structure for picnic tables. Possible Skate Park. It would be a neighborhood open space and he would develop, insure, and maintain the shade structure at his expense. The shade structure would be approximately 20 x 30. Councilmember Schladweiler asked that he submit a detailed plan of all three requests. Mr. Hafer said he is open to ideas as long as all three are met. The current phase he is in, is securing funds. He would like to open next summer. Schladweiler said the process takes time and prefers that the city not own the open space/park area. Mr. Hafer said he would email the requests.

**Public Comment**-Wilbur Wood asked Mr. Hafer if there will be other uses for the building. Mr. Hafer would like to see light retail shops similar to: Coffee Shop, Pastry Shop, etc. Wants to create an opportunity for Entrepreneurs. Perhaps booth rentals for $75.00 to $100.00. Public garden or gathering space for events which could hold approximately 50 to 80 people and will be handicap accessible. There is lots of flexibility.

Mayor Jones along with Councilmember Weitzeil met with the County Commissioners to discuss the inter-local agreement for court services. Nothing was resolved. Mayor Jones feels the Commissioners weren’t on board with the relocation as they were at the first meeting and were back peddling. Judge Marsh would like to see more money from the city. Mayor Jones hasn’t heard back from the county. Councilmember Schladweiler would like Attorney Lundvall to find out what the requirements would be for the city to have their own court. He would like to know what hours are required, cost and criteria.

Mayor Jones was approached by a concerned citizen regarding the chinese food truck that has been operating out of a parking lot on Main St. He is asking that the Council require some kind of permit.

Kathy Bailey of SMDC (Snowy Mountain Development Corporation) will be at the July 24th council meeting to go over TIF (Tax Increment Financing) District.

**Clerk/Treasurer Lanter**- Received correspondence from Roundup Memorial Hospital stating they will follow guidelines regarding the Tennis Courts and Park during the Health Fair Event.

A Special Event Permit was issued to The Soccer Association for Soccer Camp which will be held July 10th and 11th.

Past due accounts are down $7,726.40 from September 2017. We contribute that to not allowing residents to be more than 30 days past due.

The council will review pay wages and consider an increase of pay for city employees.

The Ride has purchased a permit for the July festivities.

**Assistant Clerk Mann Report**- 105 kids are signed up for swim lessons and $925.00 in swim fees was collected.

**Director Sibley**- Received a call from Justin Russell of DES (Disaster Emergency Service) saying the river is rising and predicts it will reach 9ft Thursday which is still below flood stage. Insurance Company will be at the city office Wednesday to look at the hail damage on buildings. Pre-construction meeting at 3:00pm on Thursday.

**Water Authority**- Councilmember Schladweiler reports: Things were looking spectacular with the project attached to a bill on the senate floor until we were told that the federal contribution has changed to 65% and state and local government pick up the rest. The project started in 2002 and has always been Federal contribution 75%. We have spent 5 million getting where we are currently. They are changing the rules. We crafted letters and sent them to Steve Daines, Jon Tester, Greg Gianforte and Staffers. Currently, we don’t know where we stand. On the positive side, we can be shovel ready in 6 months.

**Planning Board**- DTMP (Downtown Master Plan) and Historic Preservation Plan to be added to growth policy along with date the Planning Board accepted it which is June 14, 2018. A new Resolution to add plans will be made. Mandated by law the Planning Board is to have meetings in January, April, July, and October.

**Public Comment**-Edith Sloan is amazed that the city has benefits like the golf course and swimming pool. She is very proud of the city and wasn’t aware these were the city’s responsibility.

*Moved by Schladweiler, seconded by Liggett to approve variance request by Kurt Lang. All in favor. Motion carried.*

*Moved by Toombs, seconded by Fisher to approve variance request by Madeline Cooper. All in favor. Motion carried.*

*Moved by Toombs, seconded by Liggett to approve 10 cent lifeguard wage increase. All in favor. Motion carried.*

*Moved by Schladweiler, seconded by Liggett to adjourn the meeting. Motion carried.*

*The meeting adjourned at 7:58 p.m.*

APPROVED BY\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Sandra Jones- Mayor Tanya Lanter- Clerk Treasurer

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Cassandra Mann-Assistant Clerk