MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF ROUNDUP HELD ON FEBRUARY 2nd, 2016 AT 7:00 p.m. CITY COUNCIL CHAMBERS.

The meeting was called to order by Mayor Jones. Clerk/Treasurer Lanter called roll with Council members Weitzeil, Schladweiler, Liggett, Picchioni, Griffith, Toombs, Yount and Martin present. Also present Assistant Clerk Olsen, Attorney Lundvall, and Director Sibley.

The Mayor requested a change to the order of the agenda by moving City Attorney Lundvall before visitors. The fire chiefs are not in attendance.

Moved by Martin, seconded by Toombs to approve the agenda as amended. All in favor. Motion carried.

Moved by Toombs, seconded by Yount to approve the minutes of the January 19th meeting. All in favor. Motion carried.

Attorney Lundvall reported the city has received one letter back from the heirs of the property on 1011 1st Street East, which was favorable.

Visitor Greg Lukasik from Great West Engineering was here with a presentation of Phase Four of the water line replacement project. The presentation went over the progress the City has made so far replacing the water lines and the remaining lines that still need to be replaced. Greg went over the possible funding options in order for the City to continue with the water replacement project. The City received a State Revolving Fund (SRF) loan for Phase Two of the project. SRF may have a loan forgiveness application for the remaining phases of the project if the council wishes to go that route. There may be some funds available from MMIA (Montana Municipal Interlocal Authority) that could be used as a match for any grant. Some other options Greg discussed were Option 1: to take a cycle off from construction; Option 2: reducing the improvements; Option 3: supplement with a new SRF loan, which would mean a rate increase of about $4/consumer. Option 4: supplement with a Rural Development grant/loan. or Option 5: MMIA funds, although there is a question of if and when the funds will be available. Phase Four of the project is expected to begin in 2018.

Greg would like the council to look over the current capital improvement plan and prioritize the projects or make suggestions on any new projects.

Greg also talked to the council about doing a new needs assessment survey for the city. This could possibly be done by holding a public hearing or doing an online survey.

Visitor Deputy Lesnik wanted to update the council on issues going on with the Sheriff’s Office. He reports that they have seen an increase in thefts and meth-related calls. The jail is currently full with 9 inmates. Lesnik advised that people should take pictures of their belongings and the serial numbers on electronic items. So far this year there has been a 33% increase in calls for service. The Sheriff’s Department believes its office is under staffed. They would like to hire another officer in the near future. Lesnik is asking the city to pay for half of the new deputy’s salary, which would be around $40,000 and stated the county would match the other $40,000. The starting wage for a deputy is $19.00 an hour. Picchioni suggested Lesnik get a printout of the revenues and expenditures from the county. The county has funds they will not release. Schladweiler commented the City currently pays in excess of $100,000 a year for law enforcement services. He asks where the revenues to pay for a deputy would come from. If the city were to increase that budget to cover half the costs of an additional deputy, something would have to be cut from the upcoming budget in 2017-2018.

Mayor Jones informed the council she would like to create a Golf Committee. She would like to appoint Picchioni, Liggett, and Weitzeil to the Golf Committee.

There will be a growth policy meeting at the Ambulance Barn February 11th, at 7:00 p.m. The Infrastructure Committee will be present at that meeting. Schladweiler responded he would like the meeting to be held at the City Office as it is the duties of the City Council to ask the Planning Board to prepare the growth policy. Jerry Grebenc, senior planning officer with Great West Engineering, can discuss the details with the council.

The Musselshell Valley Community Foundation will be meeting at the City Office February 11th.

Mayor informed everyone the City of Roundup now has a website at roundupmontana.net. and the chamber has a site at roundupchamber.org.

Schladweiler suggested the unapproved minutes, and the upcoming agendas be put on the website or Facebook page on Fridays as the mail comes later and later.

Correspondence: A letter was received announcing the City of Roundup has been accepted as an affiliate member of the Montana Main Street Program.

Attorney Lundvall will prepare an agreement between the City and Roundup Schools regarding the SID.

Mayor Jones opened for the public hearing for environmental review and the intent to request release of CDBG funds, at 8:05 p.m. The sole public comment was from Kenny Davis. He is for the water project. No other comments made. Mayor Jones closed the public hearing and opened the regular meeting at 8:10 p.m.

The Parks Committee met to discuss the area permit/special event application. Boxes will be added to the application for the applicants to check the areas they plan to use. There was more discussion on charging events that qualify for a special event the $50.00 permit fee. No decision was made. A copy of the revised area permit, and a copy of the draft special events policy will be sent to the entire council for review.

Schladweiler made a suggestion of having wireless internet access in the council chamber. Toombs commented we would just need a hotspot. Schladweiler suggested the council look into the Treasurer’s salaries. The clerk/treasurer attends trainings but never moves up a paygrade nor does the assistant clerk. Mayor Jones suggested looking into all the salaries to see if they are comparable to inflation rates.

Schladweiler discussed the water authority support letters addressed to the current Senators. He would like the letters signed and addressed with the mailing addresses of the signers. Anyone can add a personal note on the letter. The letters can be mailed on their own or dropped off at the City Office to be picked up and mailed out. Schladweiler reminded the council that in previous years it was agreed to raise the water rates by $30 to $35 on top of any current rate increases if the City gets the water from Judith Basin. Director Sibley suggests raising the water a little each year. Schladweiler suggested the city charge a fee to have water service even if there is not currently water going to a residence or building.

Clerk Lanter read the quote from Morrison and Maierle to sign up with i-cloud back up. Moved by Picchioni, seconded by Martin to approve the backup system at the quoted price. All in favor. Motion carried.

Council Action: A Budgetary Resolution # 1050. A resolution to appropriate funds released by CDBG in the amount of $450,000. Moved by Toombs, seconded by Griffith. All in favor. Motion carried.

CLAIMS FOR THE MONTH OF JANUARY were read as follows:

City Payroll $40,407.36 METC/MSU-Northern $225.00

City Council per Diem $375.00 Mid-Rivers $333.91

360 Office Solutions $146.64 MT DEQ/WWOC $140.00

A & A Implement $1,806.00 Musselshell Valley $137.00

AT & T Solutions $34.45 Normont Equipment $1,036.00

A + Electric Motor Inc. $4,882.00 Northwest Pipe Fitting $2,865.98

American Welding $23.45 NorthWestern Energy $12,208.44

Big Sky Linen Supply $147.75 O’Reilly Auto Parts $2,079.96

Big Sky Steel & Salvage $83.41 Picchioni’s IGA $39.77

Electric Service Shop $93.83 Pitney Bowes $42.94

Energy Laboratories, Inc. $369.00 Pitney Bowes Inc. $300.00 Florin’s Service, Inc. $1,278.00 Postmaster $225.00

Great West Engineering $24,513.61 Roundup Hardware & Ranch $162.26

Jones, Sandra $372.60 Roundup Record Tribune $196.00

Lundvall, Lance $550.00 Safeguard Business $57.05

Mastercard $2,394.01 United States Post Office $1,500.00

McCleary Distributing, Inc. $3,381.52 Utilities Underground $1.82

Moved by Schladweiler, seconded by Martin to approve the claims as read and draw warrants on the treasury for the same. All in favor. Motion carried.

There will be a Water Authority meeting in Harlowton on the 10th. The Growth Policy meeting will be moved to the council chambers on the 11th.

Moved by Toombs seconded by Yount to adjourn the meeting. Motion carried. The meeting adjourned at 8:30 p.m.

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APPROVED BY\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Tanya Lanter – Clerk/Treasurer

 Sandra Jones- Mayor

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 Violet Olsen - Assistant Clerk